

## CENTRAL BUCKS REGIONAL POLICE COMMISSION

### Minutes

November 24, 2014

The monthly meeting of the Central Bucks Regional Police Commission was called to order by Chairman David Holewinski at 7:30 PM. All Commission members were present with the exception of Mr. David Laustsen. Also present were Chief James Donnelly, Lt. Pat Penecale and Mr. David Sander. The Pledge of Allegiance was led by Mr. Holewinski.

**APPROVAL OF MINUTES:** A motion was made by Mr. Det Ansinn to approve the meeting minutes of October 27, 2014; seconded by Mr. Bill Macklem. Motion approved.

### **FINANCE REPORT:**

**2014 Budget** – Chief Donnelly reports the 2014 budget will be under budget at year end providing no unusual circumstances arise.

**2015 Budget** – The preliminary 2015 Budget has been approved by both Boroughs. A motion was made by Mr. Ansinn to advertise the 2015 Budget; seconded by Ms. Susan Madian. Motion approved.

**Non-Uniform Pension Plan** – A motion was made by Mr. Ron Strouse to advertise the Non-Uniform Pension Plan Ordinance; seconded by Mr. Ansinn. Motion approved.

**Finance Committee** – A motion was made by Mr. Ansinn to advertise the Establishment of the Central Bucks Regional Police Commission Finance Committee; seconded by Ms. Madian. Motion approved.

**Unemployment Tax** – Chief Donnelly explained, as a government entity, the Central Bucks Regional Police Commission can opt out of unemployment tax. The State provides this service in the event unemployment benefits are needed. A motion was made by Ms. Madian to opt out of the Unemployment Tax for 2015; seconded by Mr. Ansinn. Motion approved.

**POLICE ACTIVITY:** Chief Donnelly reviewed the Police Activity Report for October 2014 which included: Incidents 1,701 (DB 1270, NB 431); Reportable Accidents 8 (DB 6, NB 2); and Traffic Enforcement/Speed Details 373 (DB 248, NB 125).

### **NEW BUSINESS:**

**Resignation** – Ms. Madian announced Mr. David Laustsen resigned from the Central Bucks Regional Police Commission and the Central Bucks Regional Police Finance Committee after the October 27, 2014 meeting. The Commission will discuss the organization of Commission members at the December meeting (Doylestown Borough will hold two seats; New Britain Borough will hold three seats).

**2015 Commission Meetings** – A motion was made by Ms. Robyne Kelemen to advertise the 2015 Central Bucks Regional Police Commission meetings; seconded by Mr. Ansinn. Motion approved.

**OLD BUSINESS:**

**Police Policies** – A motion was made by Ms. Madian to withdraw all police policies distributed to the Commission for review; seconded by Mr. Ansinn. Motion approved. Chief Donnelly will re-distribute policies starting in January.

**Town Hall Meeting** – Chief Donnelly invited Mayor Holewinski, Mayor Strouse and Mr. Davis to review the PowerPoint presentation being developed for the Town Hall meeting scheduled for February 25, 2015 at Delaware Valley College.

**Radio System Update** – Chief Donnelly advised the Commission the new radio system should be in place mid-2015.

**PUBLIC COMMENTS:** None.

**EXECUTIVE SESSION:** At 7:43 PM, the Commission adjourned to Executive Session and returned to Public Session at 8:00 PM.

**Part-Time Police Officer** - A motion was made by Mr. Strouse to hire police officer Jessica Whiteside on a part-time basis; seconded by Mr. Ansinn. Motion approved.


**12-Hour Shift Agreement** - A motion was made by Mr. Ansinn to send the 12-hour Shift Agreement to the police bargaining unit, following the below revisions pursuant to Chief Donnelly; seconded by Ms. Madian. Motion approved.

**Revisions to the 12-Hour Shift Agreement**

- Page 2, Paragraph 4, should read “104 hours of Kelly Time and 2184-hour work year.”
- Pag 2, Paragraph 6, should include “all 104 hours of Kelly Time will be given to the Employee on January 1<sup>st</sup>.”
- Kelly Time will be used on a prorated monthly basis. Should an Employee who leaves before the end of the year, all unused/unearned Kelly Time will be returned to the Department. Kelly Time may not be accumulated nor used for payment of a lump sum.
- The above changes will be made prior to giving the 12-Hour Shift Agreement to the PBA.

**ADJOURNMENT:** A motion was made by Mr. Ansinn to adjourn at 8:06 PM; seconded by Ms. Madian. Motion approved.

Respectfully submitted,

  
James Donnelly  
Chief of Police