

CENTRAL BUCKS REGIONAL POLICE COMMISSION
Minutes
June 23, 2014

The monthly meeting of the Central Bucks Regional Police Commission was called to order by Chairman David Holewinski at 7:30 PM. All commission members were present with the exception of Ms. Susan Madian. Also present were Chief Donnelly, Ms. Robin Trymbiski, and Mr. John Davis. The Pledge of Allegiance was led by Mr. Holewinski.

New Commission Member: Ms. Robyne Keleman was introduced and sworn by Mr. Holewinski as the new Alternate Commissioner representing New Britain Borough.

Approval of Minutes: A motion was made by Mr. Det Ansinn to approve the meeting minutes of May 28, 2014; seconded by Mr. David Laustsen. Motion approved.

Finance Report: A motion was made by Mr. Ansinn to approve the Finance Report; seconded by Mr. Ron Strouse. Motion approved. A motion was made by Mr. Ansinn to execute payment for the outstanding bills; seconded by Mr. Strouse. Motion approved.

Chief Donnelly has started the 2015 budget process and anticipates a proposed budget to be before the Commission during the month of August. The 2015 Budget is due by September 1, 2014.

Chief Donnelly updated the Commission on awarded grant progress. The first request for reimbursement of the Municipal Assistance grant (\$16,000) has been processed; payment expected by August, 2014. The first cycle of the Chief's Salary grant can be submitted shortly.

Police Activity Report: Chief Donnelly noted traffic citations for Doylestown Borough was 63 and warnings were 141 for the month of May; New Britain Borough, 30 citations, 41 warnings. Traffic Enforcement and Speed Details were 433 for Doylestown Borough and 225 for New Britain Borough. The significance of these numbers show the benefit in the reduction Reportable accidents; 7 in Doylestown Borough and 0 in New Britain Borough.

New Business: None.

Old Business:

Audit RFP – There was initial concern about Maillie, LLP's quote being significantly lower than the other three firms submitting proposals. Chief Donnelly interviewed ten references with positive responses and recommended Maillie to represent CBRPD for audit purposes. A motion was made by Mr. Strouse to award Maillie LLP the Audit Services account for Central Bucks Regional Police Department; seconded by Mr. Ansinn. Motion approved.

Actuarial RFP and Pension Investment RFP – Three firms bid on the Actuarial Services RFP and 15 firms bid on the Pension Investment RFP. Officer Matt Smith was assigned as the pension liaison from CBRPD. Chief Donnelly suggested a pension committee be formed to review the proposals. Mr. Strouse made a motion to nominate Ms. Susan Madian, who has experience in this field, to serve on the committee; seconded by Mr. Laustsen. Motion approved. Mr. Strouse also volunteered to assist on the committee.

Burkhart Hall Lease – A motion was made by Mr. Ansinn to accept the Burkhart Hall Lease, as written; seconded by Mr. Strouse. Motion approved.

Police Facility – New Britain Borough has requested they be considered as a location for the new police facility; eight locations have been identified. Mr. Davis explained three of those locations were dropped and not worthy of pursuing. The remaining locations will be studied and added to the existing matrix that exists on the proposed Doylestown Borough sites. The additional sites have access to Butler Avenue and are of good size. Some may require some structural issues and/or traffic signalization. Mr. Phil Ehlinger will be visiting the sites for further analysis. If a New Britain Borough property were to be chosen, Doylestown Borough offices would not be included. The study may be done by the July 7, 2014 Public Works Committee meeting held at 6:00 PM. Mr. Davis will inform Commission members if the study is completed by that meeting time and invited all members to attend. A scheduled Penn Dot building walk through has been scheduled for July 1, 2014 at 10:00 AM. Mr. Davis invited Commissioners to meet at the facility and take the approximately one hour tour.

Public Comment: None.

Executive Session: At 7:47 PM the Commission adjourned for an Executive Session.

Adjournment: The Commission returned from Executive Session at 8:04 PM, followed by a motion to adjourn by Ms. Remmey; seconded by Mr. Ansinn. Motion approved.

Respectfully submitted,

James Donnelly
Chief of Police