

CENTRAL BUCKS REGIONAL POLICE COMMISSION

Minutes

February 26, 2014

The monthly meeting of the Central Bucks Regional Police Commission was called to order by Mr. David Holewinski at 7:30 PM. All commission members were present. Also present were Chief James Donnelly, Mr. John Davis, Ms. Robin Trymbiski and Mr. David Sander.

Approval of Minutes: A motion was made by Mr. Det Ansinn to approve the meeting minutes of January 22, 2014, with the spelling correction of Mr. Ron Strouse; seconded by Ms. Susan Madian. Motion approved. A motion was made by Ms. Madian to approve the meeting minutes of December 23, 2013 as written; seconded by Mr. Ansinn. Motion approved.

Civil Service Commission: Chief James Donnelly reviewed the Civil Service Commission member list to include Mr. Lou White (2-year term), Ms. Margaret Remmey (4-year term), and Mr. Dennis McCauley (6-year term). Mr. Dan O'Leary will not be able to serve as an Alternate member as he holds an appointed position, Judge of Elections, which is in conflict with participation. Chief Donnelly explained Mr. Andy Happ will not be able to serve as an Alternate member, as he has been appointed as Chairman of the Revitalization Committee, another appointed position in conflict with participation. Doylestown and New Britain Boroughs will address alternate members at their next monthly Borough Council meetings. The current appointed members will be sworn in at the March 24, 2014 Police Commission meeting. Chief Donnelly will distribute copies of the State Civil Service Training 2013 and the Central Bucks Regional Civil Service Commission Rules and Regulations to the appointed members.

Lease Agreement: Mr. David Holewinski stated the Lease Agreement between New Britain Borough and the Central Bucks Regional Police Commission (CBRPC) for premises located at 56 Keeley Avenue, New Britain, has been revised upon New Britain Borough Solicitor's review; however, it has not been distributed to date. A motion was made by Mr. Ansinn to table the Lease Agreement-Burkart Hall; seconded by Ms. Remmey. Motion approved. A motion was made by Mr. Strouse to approve the Lease Agreement between Doylestown Borough and CBRPC for premises located at 57 W. Court Street, Doylestown; seconded by Mr. Ansinn. Motion approved.

Finance Report: A motion was made by Mr. Joe Cangelosi to approve the Finance Report for January 2014; seconded by Mr. Ansinn. Motion approved.

Chief Donnelly requested an advance payment in the amount of \$80,253.00 (Doylestown Borough 74% = \$59,387.22, New Britain Borough 26% = \$20,865.78) for the purchase of two SUV patrol vehicles including painting and striping. Under the Agreement between Doylestown Borough, New Britain Borough and CBRPC, 1/12 of the yearly allocation is distributed to the Police Department on a monthly basis (Doylestown \$207,030.00, New Britain \$72,155.83); which does not allow for a large capital expenditure at this time. Chief Donnelly proposed a re-payment of the advance through reduced payments throughout the remainder of 2014 starting in April (Doylestown Borough- reduce payment by \$6,931.91/mn equaling a \$200,099 monthly payment; and, New Britain Borough – reduce payment by \$2,318.42/mn equaling a \$69,837.41 monthly payment). A motion was made by Mr. Holewinski to request New Britain Borough Council and Doylestown Borough Council at their next meeting to approve an advance in the amount of \$59,387.22 and \$20,865.78, respectively; seconded by Ms. Remmey. Motion approved.

Chief Donnelly raised the issue of the previously approved DNA database participation as approved in the Police Commission minutes of August 26, 2013. The DNA cost of \$3,000 does not appear as a line item in the budget. As a member of the Central Bucks Regional Response Team, encompassing 19 municipalities, CBRPD was invited to participate in the DNA database for property crimes, burglaries, thefts, etc. CBRPD has already contributed \$1,574 (15 tests this year) from the Detectives budget toward the \$3,000 expense. The Commission discussed different options for handling the budget oversight. Mr. Ron Strouse made a motion to purchase the DNA database participation and to move funds allocated for autos amortized over a twelve month period; seconded by Ms. Remmey. Motion approved.

Chief Donnelly discussed the purchase of PowerDMS, an internet-based software program delivering/streamlining policies, tests and training. The program is a widely-recognized valuable tool toward police agency accreditation. The cost for PowerDMS is \$3,800; 50% of which would be reimbursed through a grant provided by DVIT, costing CBRPD a total of \$1,900 from the training budget.

Chief Donnelly informed the Commission of anticipated overtime costs due to staffing and snow emergencies. CBRPD has been operating on a limited staff caused by four officers incurring either injuries on the job, off the job, and illness. The limited staff will impact the overtime budget for the first two quarters of 2014.

Police Activity Report: Chief Donnelly distributed the January Police Activity Report and highlighted some incidents that had taken place in February including three burglaries. Chief Donnelly also discussed the Status of Command 2013 Report as a statistical baseline comparing Doylestown Borough to New Britain Borough. Copies of the report will be distributed to Commission members as well as posted on the department website.

Old Business: None.

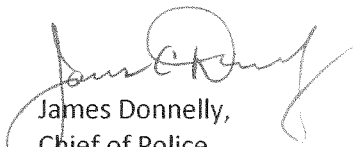
New Business: Mr. John Davis invited Commission members and Borough Council members from Doylestown and New Britain to attend Public Works meeting being held on Monday, March 3, 2014 at 6:00 PM in Borough Chambers. The meeting is to discuss the future of the current Borough building and the matrix of options including possible expansion or purchasing and/or building a new facility.

Public Comment: None.

Executive Session: At 8:10 PM, the Commission adjourned for an Executive Session.

Adjournment: The Commission returned from Executive Session at 8:35 PM, followed by a motion to adjourn by Mr. Ansinn seconded by Mr. Cangelosi. Motion approved.

Respectfully submitted,


James Donnelly,
Chief of Police